



Policy: 4010
Chapter: Classification and Case Management
Rule: Reception, Assessment, and Classification

Effective: 01/08/08
Replaces: 4010
Dated: 06/01/99

A.R.S.	A.C.A.	A.A.C
ARS § 41-2804, 8-341, 342	3-JTS-5A-01,03,04,05	.

Reception, Assessment, and Classification (RAC) activities, including receipt of the juvenile from the committing county and orienting the juvenile to new surroundings, are performed by the Arizona Department of Juvenile Corrections (ADJC) secure facilities' personnel. ADJC may also contract for these services as needed.

The juvenile assessment process includes summarizing admission information, conducting diagnostic evaluations, identifying secure care criteria, and developing an initial placement category recommendation. This shall be completed as soon as possible in order to expedite the juvenile entry into treatment programming.

The ADJC Classification system provides objective guidelines to determine risk, strength, need, placement, and length of stay for committed juveniles.

ADJC shall also ensure compliance with all statutes, state and federal regulations, and court orders regarding deoxyribonucleic acid (DNA) testing and court-ordered blood sampling.

A handwritten signature in black ink, appearing to read "Michael D. Branham".

Michael D. Branham, Director

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DNA Parent Letter

Definitions:

1. **Newly Committed Juvenile** - a juvenile committed to ADJC for the first time by an Arizona county court.
2. **Re-Committed Juvenile** - a commitment status denoting a juvenile who has been discharged by ADJC and returned by a county court after a delinquent adjudication for a new offense.
3. **Re-awarded Juvenile** - a juvenile committed to ADJC by an Arizona county court that is currently under ADJC's jurisdiction:
 - a. **Community re-awarded juvenile** - a juvenile committed to ADJC by an Arizona county court that is currently on community supervision, and who has gone to court, and received a new adjudication(s).
 - b. **Institutional re-awarded juvenile** - a juvenile committed to ADJC by an Arizona county court that is currently in secure care and has received a new adjudication(s).
4. **Parole Violated Juvenile** - a juvenile on conditional liberty status who has violated the terms of supervision and has had a Conditional Liberty Hearing by a Legal Systems Division Hearing Officer.
5. **Dual Minute Entry** - a Minute Entry in which the court has stated a specific length of stay and has also recommended that if the said juvenile completes a specialized treatment program before the stated time frame then ADJC can determine an early release.
6. **Static** - refers to unchangeable historical reflection of Risk.
7. **Dynamic** - refers to changeable factors that if worked on can produce incremental change for an individual.
8. **Protective Factors** - refers to strengths that protect a juvenile from the dynamic risks.
9. **Commitment Checklist** - is a list of documents to be transmitted to ADJC for juveniles committed by the juvenile courts. It is the same list used by the Reception, Assessment, and Classification personnel to check if all required documents arrived with the juvenile and to meet all legal and departmental standards for admission.
10. **Needs Prioritization** - identifies High, Moderate and Low Dynamic Risks, Protective Factors and the Stage of Change the juvenile is in for each of the domains. It is used as a reference for Classification and treatment decisions. It is produced from the RAC process, initially, and is updated at every Criminogenic and Protective Factor Assessment (CAPFA).